

ITEC Courses FAQ – Night College

Do these courses lead to a recognised Professional Qualification?

Yes, all ITEC accredited courses offer high quality regulated qualifications for employability, they are widely recognised by Industry.

What is included in the course fee?

The course fees include all course tuition, course materials, access to Moodle, access to Office 365, access to ITEC e-Portfolio and ITEC exam fees

Are there any other costs involved?

Yes, students will be required to purchase additional kit items, uniforms and books – details of these additional costs will be provided by your course Teacher on commencement of the course.

Are classes held in person or online?

All theory & practical classes will be held in person in the College on the assigned evening of the course. In exceptional circumstance some classes may revert to online for theory only.

Who can I practice on during practical classes?

Initially students work on each other to learn basic techniques, after this, students need to bring in Models on which to practice and complete Case Studies or Treatment Evidence every week. Models can be friends or family members.

What exams do I have to complete?

At the end of your course, you will need to complete theory and practical exams. The theory exams are set by ITEC and are completed online (under supervision in the College). The Practical exams are assessed by external ITEC Examiners. The pass mark for all ITEC exams is 60%

When will the exams take place?

The exams will be held at the end of your tuition period.

- *Exams for Year courses which commence in September 2023 will be held in May 2024.*
- *Exams for the 12-week courses which commence in September 2023 will be held in December 2023 or January 2024.*
- *Exams for the 12-week courses which commence in January 2024 will be held in May 2024*

Does my course Teacher assess my final exams?

No, all final exams are set and externally assessed by ITEC.

Your teacher will assess your work during the course and will complete pre-assessment exams prior to your final exams. Results of the pre-assessment exams assessed by your teacher are given to the ITEC external Examiner prior to your final exams.

Are there any other exam requirements?

Yes, all ITEC courses require you to complete a portfolio of evidence containing Case Studies and/or Treatments you have performed on clients during your training as part of your practical course work. Completed Case Studies or Treatment Evidence are uploaded to ITEC e-Portfolio throughout the course. For each ITEC course there is a specific number of Case Studies and/or treatments required to be completed and uploaded prior to your final practical exam. This work is assessed by your Course Teacher in addition to the ITEC external Examiner.

Are there specific entry requirements?

Except for the L3 Diploma in Reflexology Treatments there are no specific entry requirements. However, on successful completion of these courses you will obtain a Professional Qualification (Certificate or Diploma level) which

allows you to gain employment within the beauty/complementary therapy industry. There are several shorter non-ITEC accredited courses offered by the Night College for those who do not wish to study for a professional qualification.

<https://nightcollege.morrisonislandcampus.ie/courses/complementary-beauty-therapy-term-courses/>

What are the entry requirements for ITEC L3 Diploma in Reflexology Treatments?

Candidates must hold an ITEC qualification obtained within the past 3 years which includes Unit 435 Anatomy & Physiology and Unit 434 Professional Conduct & Business Awareness. ITEC Qualification options include L3 Diploma in Holistic Massage, L3 Diploma in Indian Head Massage, L3 Diploma in Aromatherapy Treatments or L3 Diploma Body Treatments obtained within the past **3 years**. Copies of your current ITEC qualifications must be provided on enrolment to the Course to claim your exemptions.

If you qualify for an exemption on the basis of the criteria outlined above, you will only need to sit exams for 1 unit at the end of the academic year to obtain the L3 Diploma in reflexology

- Unit 334 Reflexology – 1 theory exam, 1 practical exam and Case Studies
- Unit 435 Anatomy & Physiology – exempt.
- Unit 434 Professional Conduct & Business Awareness – exempt.

What if my previous ITEC Qualification was obtained more than 3 years ago?

If your ITEC qualification was obtained more than 3 years ago Candidates will need to revise & re-sit the theory exams for Units 434 Professional Conduct & Business Awareness & 435 Anatomy & Physiology to achieve the overall Reflexology Diploma as tuition for these units is not included in the course tuition. At the end of the academic year, you must sit exams for 3 units to obtain the L3 Diploma in Reflexology

- Unit 334 Reflexology – 1 theory exam, 1 practical exam and Case Studies
- Unit 435 Anatomy & Physiology – 1 theory exam
- Unit 434 Professional Conduct & Business Awareness – 1 theory exam

Candidates can be provided with the relevant updated syllabi to revise the required topics themselves in preparation for sitting the additional theory exams for Units 434 & 435.

What if my previous qualification was obtained from an Awarding body other than ITEC?

If you do not hold a previous ITEC qualification, at the end of the academic year you will need to sit exams for 3 units to obtain the L3 Diploma in Reflexology

- Unit 334 Reflexology – 1 theory exam, 1 practical exam and Case Studies
- Unit 435 Anatomy & Physiology – 1 theory exam
- Unit 434 Professional Conduct & Business Awareness – 1 theory exam

Candidates can be provided with the relevant syllabi to revise the required topics themselves in preparation for sitting the additional theory exams for Units 434 & 435.

Alternatively, additional classes can be attended on a separate evening (either Monday or Tuesday from 6-8pm along with the Holistic Massage course students) throughout the year for an additional fee to cover the topics for ITEC Unit 435 Anatomy & Physiology required to sit the theory exam for this unit.

Classes for Unit 434 Professional Conduct & Business Awareness are held on 2 evenings only in January and additional self-directed tuition is available via Moodle. There is no additional fee for attending these classes.

What if I do not have any previous related qualification, can I still apply to do the Reflexology course?

Yes, if you do not hold a previous related qualification, additional classes must be attended on a separate evening (either Monday or Tuesday from 6-8pm along with the Holistic Massage course students) for an additional fee to cover the topics for ITEC Unit 435 Anatomy & Physiology required to sit the theory exam for this unit in May.

Classes for Unit 434 Professional Conduct & Business Awareness are held on 2 evenings only in January and additional self-directed tuition is available via Moodle to cover the topics for ITEC Unit 434 Professional Conduct & Business Awareness required to sit the theory exam for this unit in May. There is no additional fee for attending these classes.

As you do not have any previous related qualification, at the end of the academic year you will need to sit exams for 3 units to obtain the L3 Diploma in Reflexology

- *Unit 334 Reflexology – 1 theory exam, 1 practical exam and Case Studies*
- *Unit 435 Anatomy & Physiology – 1 theory exam*
- *Unit 434 Professional Conduct & Business Awareness – 1 theory exam*

What additional classes do I need to attend if I do not have the required prior learning for Reflexology?

Additional classes for Unit 435 Anatomy & Physiology are held in person in the College for approximately 2 hours per week, throughout the year. This tuition is provided on either a Monday or Tuesday evening for the Holistic Massage course students. For an additional fee, Reflexology course students can attend these classes from 6-8pm fee to cover the topics required to sit the theory exam for this unit in May.

Additional classes for Unit 434 Professional Conduct & Business Awareness are held over 2 weeks only for 1 evening each week in January (along with the Holistic Massage course students). The topics for this Unit are taught by Blended Learning, 4 hours tuition supported by self-directed notes, videos and tasks on Moodle to cover the topics required to sit the theory exam for this unit in May. There is no additional fee for attending these classes.

Can I enrol for Reflexology and attend the additional classes for ITEC A&P and ITEC Professional Conduct & Business Awareness Units in the same academic year?

Yes. At the end of the course you will need to sit exams for 3 units to obtain the L3 Diploma in Reflexology Treatments

- *Unit 334 Reflexology – 1 theory exam, 1 practical exam and Case Studies*
- *Unit 435 Anatomy & Physiology – 1 theory exam*
- *Unit 434 Professional Conduct & Business Awareness – 1 theory exam*